

17 May 1983

MEMORANDUM FOR: Director of Training and Education

VIA: Inspector General *gt*

FROM: [REDACTED] 25X1  
Chief, Audit Staff

SUBJECT: Audit of the Office of Training and Education

1. The Audit Staff has scheduled an audit of the Office of Training and Education (OT&E) covering the period 1 October 1981 - 31 May 1983. The audit will include a review of administrative controls and procedures and a review of financial and logistical transactions.

2. The audit is planned to begin about 27 June 1983. We will request a meeting with appropriate OT&E personnel prior to the start of the audit. [REDACTED] has been assigned as audit manager and will be assisted by one or two other auditors. 25X1

3. Please indicate your concurrence by signing and returning the original of this memorandum.

25X1

CONCUR:

[REDACTED]

23 MAY 1983

Director of Training and Education

Date

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